

The Academy COURSE CATALOG

AUG - DEC
2022



JOB SKILLS • LANGUAGE SKILLS • LIFE SKILLS



The Storehouse
OF COLLIN COUNTY



The Academy
EDUCATION PROGRAM



Hello Neighbor!

I am so excited to introduce The Academy, The Storehouse of Collin County's newest program!

Education has the power to transform lives. Learning new skills can inspire all of us to break down barriers, and empower us to become the best version of ourselves.

Through The Academy, we want to provide you with the tools to develop language skills, job skills, and life skills so that you can reach your goals.

This catalog is made for you. My hope is that you will gain knowledge and skills that you can apply to transform your life every single day.

See you in class soon!

Blessings,

Ligia Urrego
Director of The Academy



The Academy
EDUCATION PROGRAM



JOB SKILLS



LANGUAGE SKILLS



LIFE SKILLS

Registration for **ALL CLASSES** opens: **August 8**

www.thestorehouseecc.org/academy

Fall 2022 Course Calendar



September 10 - November 12
English as a Second Language (ESL) Courses



September 28
Intro to Microsoft Word



September 29
Navigating the School System Seminar



October 15
Sweet Talk: Diabetes Class



October 26
Intro to Microsoft Excel



November 5
Understanding & Managing Blood Pressure Class



TBD, based on student response
Forklift & Workplace Safety*



TBD
Job Resources Seminar



TBD
Automotive Service Certificate*



TBD
Administrative Professional Certificate*

CLASSES THAT ARE MARKED WITH AN ASTERISK (*)
WILL BE TAUGHT AT AN OFFSITE LOCATION.

ALL OTHER CLASSES WILL BE OFFERED ON CAMPUS
AT THE STOREHOUSE OF COLLIN COUNTY.

Job Skills

COMPUTER CLASSES

- One-time classes
- Computers will be provided for the class
- Classes in Spanish & English

Registration Deadline: August 31

INTRO TO MICROSOFT WORD

September 28
9:00am - 12:00pm

Learn how to start, open, save, and print documents. Master the basic functions of Microsoft Word to create a variety of documents from scratch or using a template.

INTRO TO MICROSOFT EXCEL

October 26
9:00am - 12:00pm

Learn basic commands for performing calculations and entering data for creating tables and graphs. Create and edit worksheets and learn how to sort data for easy organization of information.

JOB RESOURCES SEMINAR

TBD
6:30pm - 7:30pm

For individuals looking to develop new job skills to seek better jobs. Learn how to use internet resources that are available for job skills training and job search help.

Tools include: O*Net, Career One Stop, GCF Free Learn, and other online resources that are available in Spanish.

- One-hour seminar
- Does not include job postings, nor guarantee of job placement.

Registration Deadline: August 31

FORKLIFT & WORKPLACE SAFETY

TBD, based on student response
9:00am - 3:00pm

Become certified to operate Power Industrial Trucks (Forklifts) and complete the Workplace Safety Training to meet OSHA standards.

- Free 3-day training
- Lunch provided daily
- Training offered in English & Spanish
- Training is located in South Dallas
- Job placement assistance included upon completion of certification

Registration Deadline: August 13

Course Requirements

- Age 18 and above
- High school diploma or GED
- Eligible to work in the U.S.
- Pass background check & drug screening
- Must complete all 3 days to receive certification



Through our collaboration with Collin College, students will be able to enroll in classes for two certifications that will equip them with job-ready skills.

- Weekly classes; must complete to receive certification
- Continuing Education Classes (No College Credit)
- Courses taught in English only

AUTOMOTIVE SERVICE CERTIFICATE

TBD
• **3 Classes taught over 6 weekends**
• **Must have valid driver's license to register**

Collin College Allen Campus
2550 Bending Branch Way, Allen TX 75013

Learn how to operate modern tools, perform a multi-point vehicle inspection, and identify basic safety and maintenance concerns. Learn how to service and repair modern automobiles at the entry level position, and move on to acquire hands-on experience to service and repair modern steering and suspension systems, and braking systems.

- Introduction to Modern Automotive & Repair
- Introduction to Modern Automotive Electrical Accessories

Job Skills

- Introduction to Modern Automotive Braking Systems

Registration Deadline: August 13

ADMINISTRATIVE PROFESSIONAL CERTIFICATE

TBD
• **7 Classes, 3 Core & 4 Elective**

Plano Campus | 4800 Preston Park Blvd., Plano, TX 75093

Learn how to coordinate the use of common office technologies, apply basic communication and organizational skills in a business office, understand basic records information management filing systems, and demonstrate a working knowledge of internet usage and research for the modern office. Upon certification, you will be prepared for entry level office and administrative assistant positions.

- Administrative Office Procedures
- Workplace Behaviors
- Business Correspondence & Communications
- Plus four elective classes

Registration Deadline: August 13

Registering for Classes:

- Scholarships available from The Storehouse
- More information on how to register for these courses on page 7 of this catalog

Language Skills



We know how challenging it can be to learn a new language and how difficult it can be to live in a new country without the language skills you need to access jobs, education, healthcare, and other important resources.

Our English courses are designed for all levels. The class materials have been designed by our partner Aspire who has over 40 years of experience teaching English to individuals from all over the world.

Come learn English with us so you can feel confident and reach the goals you have for you and your family!



ENGLISH AS A SECOND LANGUAGE (ESL)

September 10 - November 12
8:00am - 12:00pm, Every Saturday
Cost of Textbooks: \$40

Master written and spoken English through our comprehensive ESL program. Ranging from Beginner to Advanced, courses are taught by dedicated volunteer instructors and designed to work with each student's skill level. Our Curriculum focuses on five core skills of the English language: Reading, Grammar, Writing, Listening, and Speaking.

Registration deadline: August 15

Course Requirements

- Attend mandatory assessment & registration on **August 20**
- Complete all 10 weeks to receive certificate
- Courses range from Beginner to Advanced. Upon completion, students will be able to advance to the next course level



Life Skills

HEALTH CLASSES

Our health classes are offered at The Storehouse through our collaboration with Golden Cross Clinic.

- One-time classes
- Classes in English with Spanish translations

Speaker: Ogechi Ekeke, APRN

Registration Deadline: August 31



SWEET TALK: DIABETES CLASS

October 15
9:00am - 12:00pm

Learn about the risk factors, symptoms, complications, prevention and treatment of diabetes. Learn how to monitor your sugar levels. If your blood sugar level is outside of normal limits, you will receive a referral after class for a doctor's visit.



UNDERSTANDING & MANAGING YOUR BLOOD PRESSURE

November 5
9:00am - 12:00pm

Learn about the risk factors, complications, and symptoms of blood pressure. Gain knowledge to better understand and manage your blood pressure.



NAVIGATING THE SCHOOL SYSTEM SEMINAR SERIES

We are offering our first seminar in an ongoing series to help you better understand the education system.

- One-time seminar
- English with Spanish Translations

Speaker: Emelia Admed & Guest

Registration Deadline: August 31



NAVIGATING THE SCHOOL SYSTEM

Session 1 Topic
Participating in Your Child's Education: Parental Rights & Responsibilities

September 29
6:00pm - 7:30pm

Understand your rights and responsibilities as a parent related to your children's schooling. Learn how to select the right programs for your child and how to ensure your child is receiving an appropriate education. Other topics covered in this session include: curriculum, attendance, resolving complaints and concerns, etc.

Register online for classes beginning August 8!



Registration for **ALL CLASSES** opens
August 8, 2022 at 4:00pm.

We have limited space in all our classes.
Students will be enrolled on a first come, first serve basis.

Register online: www.thestorehousecc.org/academy



QUESTIONS?

Our team of Storehouse staff and volunteers will be glad to answer any questions you might have about the registration process or about any of the classes you are interested in. Contact us today!

The Academy Education Program
academy@thestorehousecc.org
469.385.1813
1401 Mira Vista Blvd.
Plano, TX 75093

Hello Neighbor!! Do you...



**Need
Food?**



**Need
Clothing?**



**Need
More?**

Visit our food pantry, and our clothing closet,
or talk with us about your other needs.

Get started ↓





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